

Alpine Saskatchewan Program Director

Alpine Saskatchewan (also referred to as Sask Alpine) is the designated Provincial Sport Governing Organization for alpine skiing – a formal body associated with Alpine Canada. Alpine Saskatchewan's mission is to promote, provision, and govern noncompetitive and competitive alpine skiing within the province of Saskatchewan. Currently the organization is seeking a Program Director as described below for a three year term.

POSITION OVERVIEW

Our Program Director will act as the leader of inter-provincial collaboration with our five local alpine clubs. Located in Saskatchewan, this position will provide overarching program development and support the specific execution of all programs in conjunction with the local clubs and their key stakeholders – including their club leadership, coaches, athletes and athlete families. Additionally the Program Director will support the Alpine Saskatchewan Board and the various committees in the overarching governance and direction for both alpine and ski cross racing and our Snow Stars/Nancy Greene development programs in Saskatchewan.

This position is ideally suited to a positive, creative, passionate, and experienced individual who will lead collaboration with all stakeholders within Saskatchewan, and with representatives from other Provincial-Territorial Sport Organizations, to ensure our programs are delivering supportive alpine and ski cross athlete pathways, coach development needs, and inter-provincial inclusion.

QUALIFICATIONS

- A minimum of 5 years of experience working in a leadership role in alpine skiing development.
- Exceptional communication skills (both written and verbal) and a proven track record of success in leading a range of athletic programs
- Preferably experience at the high-performance level, including race and training camp management. Post-secondary education and advanced coaching certification are considered assets.

RESPONSIBILITIES AND DUTIES

The role of Program Director is to support, manage, and administer both the alpine ski racing (Race) and ski development (Snow Stars) programs Alpine Saskatchewan. This includes but is not limited to, strategic planning, program coordination, communication, administrative, equipment and coaching responsibilities. Some specific responsibilities and duties are provided in the following:

- Develop a 3-year program and athlete development plan with goals for each year and strategies for achieving these goals.
- Develop a dry land training exercise and programming for athletes to be able to access online, which would be implemented by local coaches.
- Prepare and manage budgets for all programming in support of the Alpine Saskatchewan Board of Directors for the operation and expenditures of the athletics programming, coaching, and

coach education within approved budget amounts. This will also include administrative and budgeting activities as required to support our CWG/HP Coaches.

- Working with funding partners to identify and apply for grants and bursaries.
- Provide oversight and management of Alpine Saskatchewan coaching staff.
- Promotion of Alpine skiing in the province.
- Support the Alpine Saskatchewan Board of Directors, participating in meetings throughout the year.
- Represent Alpine Saskatchewan at Alpine Canada led meetings for Provincial Program directors and maintains a positive relationship with Alpine Canada.
- Be knowledgeable about appropriate local, national or international rules and regulations that govern alpine skiing and share that information with our members.
- Lead Coach communications of on snow training programs for athletes, parents and club coaches through learning experiences.
- Providing coordination support to Race Organizing Committees at all race and festivals held within the Province.
- Scheduling and planning of the yearly calendar for all age groups and all programs in Saskatchewan.
- Oversee Canada Winter Games athlete identification and technical package as well as the Saskatchewan Winter Games technical package.
- Where necessary, accompanying athletes to major championships and interprovincial camps and providing guidance, advice and technical expertise as required to maximize performance.
- Develop a recruiting program for athletes, coaches and officials to grow the sport in Saskatchewan.
- Develop and promote coaches training and certification to ensure highest quality of coaching at all levels.
- Actively promote, support and attend all Sask Alpine events.
- Assists in hiring of coaches for age categories and Nancy Greene Provincial Coach.
- Develop and oversee a Saskatchewan Alpine High Performance ski team, which has the aim of excellence in high level competition at Canada Winter Games, FIS and Regional levels - including the identification and promotion of high performance racing in the province.
- Conduct annual performance reviews with all coaches employed by Alpine Saskatchewan.
- Facilitate a coaching conference/update in Saskatchewan in the fall or winter depending on what the needs of the coaches are across all programming – Race and Snow Stars.

- Provide extensive communications to coaches on a monthly basis to ensure all are aware of program events, program objectives, coaching opportunities and athlete development opportunities.
- Act as a resource for clubs to ensure certified coaches and suggest ideas or courses for continuity.
- Provide reports to the board on a monthly basis outlining what has occurred and what is going to happen as well as what we could be doing differently to improve the events.
- Inform the board directors if any new equipment is needed or if repairs to existing equipment is required.
- Act as an adviser to parent's and athletes on race equipment.
- Maintain regular communication with key individuals and groups including clubs, other provincial bodies, athletes and administrative personnel.
- Liaising with coaches and technical experts to keep aware of current trends in training, technique, etc. and ensuring that such information is communicated with other coaches in Saskatchewan through regular communication to all club Program Directors and Coaches.

COMPENSATION

Alpine Saskatchewan offers a competitive and comprehensive salary and benefits package. Salary will be commensurate with the qualifications and experience of the successful candidate.

APPLICATION

Please submit application (resume and cover letter) to: sask.ski@sasktel.net by August 31, 2018.

If there are any questions please contact Steve Engel - President of Alpine Saskatchewan - at steveengel754@gmail.com or 306-501-3674.