



## **Employment Opportunity**

**Are you interested in supporting young people to become involved in the community?  
Using your creative thinking and connecting skills? Apply to become a Leadership Mentor!**

The Jumpstart Afterschool Program is a partnership between Saskatoon Jumpstart, Saskatoon Public Schools, Saskatoon Greater Catholic Schools, and Give Kids a Chance Charity Inc.. Additional support is provided by Saskatchewan Lotteries Trust Fund.

### **Job Description: Mentor**

Reports to: Jumpstart Afterschool Program Coordinator  
Location: Saskatoon  
Term: Part-time employment during the fall and winter months.

### **Job Purpose**

The Mentors will work as part of a team to assist in implementing the goals and objectives of the Jumpstart Afterschool Program. These positions will be responsible for supporting, assisting, mentoring and leading an afterschool program in one of seven designated Saskatoon schools. **Applicants must be currently enrolled and attending a post secondary institution.**

### **Primary Duties and Responsibilities**

- Work with the Jumpstart Afterschool Program Coordinator to support the administration and delivery of the Jumpstart Afterschool Program.
- Assist with data collection mechanism to monitor results.
- Evaluate progress on a regular basis to enhance program delivery.
- Mentor High School Students to deliver quality afterschool programs that support participants' skills, interests and abilities.
- Develop relationships with participants to increase participation.
- Assist with the development and implementation of a process to mentor High School Students to deliver sport, culture and recreation programs to select inner city schools.
- Use resource modules to plan and develop meaningful afterschool programs for participants.
- Work in a teamwork environment to ensure the delivery of high quality programs and services to support participants.
- Active participation in weekly meetings and training that pertain to the position.
- Performs other related duties as assigned.

### **Knowledge, Skills, and Abilities**

- Excellent communication and listening skills;
- Ability to analyse problems and devise solutions;
- Ability to take direction and work well with others;
- Ability to empathise and relate to others;
- Organizational and time management skills;
- Capacity to motivate and act as a role model;
- Flexible, adaptable and able to work well under pressure;
- Commitment to equality and diversity;



- Understanding of confidentiality and the handling of sensitive information.

### **Qualifications and Experience**

- Currently enrolled in post secondary studies.
- Strong commitment to academics, with minimum 70% average grade and good attendance;
- Some experience or interest working with young people (either paid or voluntary);
- Knowledge of mentoring, either as a mentor or mentee is an asset;
- Knowledge of sport, culture and recreation clubs, groups or organizations;
- Experience with computer software and data collection;
- Acceptable current criminal record check and vulnerable sector check upon offer of employment.

### **Working Conditions**

- Part-time (9hrs/week).
- The Jumpstart Afterschool Program will run from approximately 3:00 pm to 5:30pm from Monday to Thursday. The Program begins November 1<sup>st</sup>, and runs until the end of March 2019.
- Mentors will be required to attend training sessions in October (some evenings and weekends)
- Flexible hours. Occasional evening and weekend work will be required.
- Post-secondary Leadership Mentors will be paid \$16.43/hr.

### **How to Apply**

Qualified applicants should send a letter of application outlining your experience and how it will assist you in this position, and a resume to:

Email (preferred): [humanresources@sasksport.sk.ca](mailto:humanresources@sasksport.sk.ca) (please reference job title in email)

Or

Human Resources  
Re: Leadership Mentor –Jumpstart Afterschool Program  
Sask Sport Inc.  
1870 Lorne St.  
Regina, SK S4P 2L7

### **Application process is continuously ongoing.**

Sask Sport is committed to employment equity. Preference may be given to an individual who self-declares in writing to be a person of Aboriginal ancestry. Sask Sport relies on section 48 of *The Saskatchewan Human Rights Code* to give preference in employment for this position

More information on Sask Sport Inc. can be found at [www.sasksport.sk.ca](http://www.sasksport.sk.ca).

We thank all applicants for their interest, however only those receiving an interview will be contacted.



## **Jumpstart Afterschool Program**

### **Introduction**

The Jumpstart Afterschool Program will provide children and youth opportunity to develop general fitness, sports-specific skills, cultural knowledge and social skills within the context of an Afterschool Program. Ultimately, these skills contribute to the development of leadership skills that program participants will take with them in whatever challenge or opportunity they encounter. Along with their peers, these youth will have access to consistent, quality programming. A program aligned with the school offers convenience and accessibility as well as opportunity to encourage children who could particularly benefit from the program to attend. This association also offers opportunity to measure the benefits of the Afterschool Program by observing indicators such as attendance, office referrals or learning outcomes.

The collaborative partnership will have two primary components:

1. A Youth Leadership Development Program, and;
2. An Afterschool Program that provides opportunity for youth leaders to offer structured sport, culture and recreational programming for children who face barriers.

The Youth Leadership Development Program will recruit and hire student mentors from post-secondary institutions who will be trained to offer programs at the community level. These mentors will work closely with high school student leaders, preferably past participants of the Dream Brokers program, to plan, develop and implement Afterschool sport, culture and recreation programming at select schools in Saskatoon. The student mentors and high school leaders, as a team, will be given the opportunity to develop their leadership skills, gain valuable work experience, to be self sufficient, as well as share their knowledge and advice as positive role models with participants. When the Saskatoon Jumpstart Afterschool initiative is introduced in the fall of 2016, there will be a pool of trained community leaders available to facilitate the program. Evaluations and best practices will also be shared with the Jumpstart program to ensure enhancements to the program are implemented as needed.

### **Fundamental Principles**

- Sport, culture and recreation leaders build stronger and more inclusive communities.
- Children and youth deserve an opportunity to participate in sport, culture and recreation programming up to the level of his/her personal commitment and ability.
- Youth leaders build relationships and support community partners to provide children with the opportunity to become meaningfully engaged in sport, culture and recreation programming.
- Participation in sport, culture and recreation programming contributes to the quality of life for leaders and children participating.



- Leaders need support to become engaged in existing opportunities.
- Youth Leaders facilitate engagement and provide connections and linkages that support child participation.

### **Program Goals**

- To develop community leaders that enables them to provide quality Afterschool Programming at schools.
- To increase collaboration and strengthen the relationship between existing agencies and organizations to develop programs directly delivered in the schools, making it easier for children to attend programming.
- To provide meaningful sport, culture and recreation Afterschool Programs to children that will increase their self-confidence, enhance their decision-making ability, and encourage a lifelong interest in healthy activities.
- To maximize usage of facilities during a time of the day when they would normally be vacant.
- To create a leadership pathway in which participants would ultimately become youth mentors and leaders in the community.
- Recruit 3<sup>rd</sup> and 4<sup>th</sup> year post-secondary students to plan and develop Afterschool Program modules and Leadership Development training sessions, who in turn will mentor and train high school students to deliver the programs in collaboration with the Dream Brokers Program
- Create a pool of young leaders and volunteers we can draw from to deliver programs and be involved in our communities.

### **Outcomes and Benefits**

- The students will learn and have increased knowledge of the provincial sport, culture and recreation system
- Increased experience in building relationships to improve future job performance and enhance networking skills.
- Exposure to data collection that will enhance the student's ability to collect data and monitor results.
- Hands on experience that will improve leadership and mentoring skills in Sport, Culture and Recreation.
- Work in a team environment to utilize existing knowledge and enhance teamwork ability.
- Gain cultural competency by working with and being exposed to various cultures.

### **Employer Achievements**

- Increased support for programs delivered to inner city children and youth in their communities.
- Mentorship opportunity to further train a potential employee and community leaders.
- Provide low cost quality sport, culture and recreation opportunities to inner city youth during afterschool, evening, weekend, and the summer months.
- Cross generational learning and leadership training.
- Improved performance within the organization due to increased capacity.
- Develop pool of leaders to deliver sport, culture and recreation opportunities in the community.