

**Assistant Consultant – Inclusion
Full-Time – Term Contract
June 1, 2019 to June 30, 2020**

Join a Dynamic Non-Profit Organization Dedicated to Wellbeing

Are you committed to and passionate about making an impact through inclusive recreation? Do you thrive in a positive and supportive workplace?

If yes, the Saskatchewan Parks and Recreation Association (SPRA) would love to hear from you! We're seeking a motivated and energetic individual to join our team for the next year, as **Assistant Consultant – Inclusion**. This full-time, term contract position is based in our Regina office and delivers program administration support in areas of Youth Engagement and Barrier Reduction.

This position supports the provincial administration, coordination and delivery of the following SPRA initiatives:

- Take the Lead!®
- HIGH FIVE® and Play Leadership
- Grants and Funding
- Inclusion and Access
- Other duties as assigned

The successful candidate must have the following qualifications:

- A degree in Physical Activity Studies, Kinesiology or Recreation Administration, Education, or a related field of study in social arts of sciences.
- A minimum of two (2) to four (4) years of experience with one (1) year in a coordination role. Experience and a commitment to a combination of the following areas would be an asset: youth engagement; coordination with Indigenous populations; reduction of barriers to participation in community services; support to underrepresented populations; grant administration; development of volunteers, boards and committees.
- Ability to manage projects.
- Knowledge and application of Microsoft Office - including Word, PowerPoint, Excel and Outlook.

To access the Job Description for this position, visit the SPRA website at <https://www.spra.sk.ca/opportunities/job-opportunities/>.

Why Work at SPRA?

SPRA offers a competitive salary and benefits that support work-life balance and healthy, active living. We are committed to investing in our team and providing professional development opportunities to our employees.

Submit cover letter and resume by 5:00 p.m. on Friday, May 24, 2019 to:

Attn: Karen House, Consultant – Leadership, Evaluation and Human Resources

Saskatchewan Parks and Recreation Association

#100 - 1445 Park Street Regina SK S4N 4C5

Phone: (306) 780-9389

Fax: (306) 780-9257

Email: hr@spra.sk.ca

Website: www.spra.sk.ca

SPRA thanks all applicants for their interest in this position, however only those candidates selected for an interview will be contacted

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